

Format for reporting loss of share certificate

Date:

From:

Tel No (O):

Tel No(R):

Email:

To
The Company Secretary
The Great Eastern Shipping Co. Ltd.
Ocean House,
134/A, Dr Annie Besant Road,
Worli, Mumbai – 400018.

Dear Sir,

Ref: Folio No._____

Sub: Loss of share certificate

I/we, are holding _____ Equity Shares of face value Rs. _____ /10 each under the above folio.

This is to inform you that the following share certificate(s) have been lost/ misplaced by me/us on _____ / during _____:

Sr. No.	Certificate No.	Distinctive No(s).		No. of Shares
		From	To	

We request you to please note the above and intimate me/us the procedure for issue of duplicate share certificate.

I/we confirm that the above mentioned share certificate(s) are not sold/ pledged or given to anyone for any consideration and declare that what is stated above are true and correct to the best of my/our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of sole/first holder) (Signature of 2nd holder) (Signature of 3rd holder)